

**TOWN OF LOS GATOS
PERSONNEL BOARD
ANNUAL MEETING
February 12, 2014
Minutes**

The meeting was called to order at 12:05 p.m.

Roll Call	<p><u>Present</u> Edward Matchak, Personnel Board Member Rick Tinsley, Personnel Board Member Lisa Aguiar, Personnel Board Member Dave Jenkins, Personnel Board Member</p> <p>Jen Callaway, Finance Manager Robert Schultz, Town Attorney</p> <p>Rumi Portillo, HR Director Mindy Vargas, HR Analyst</p> <p>Absent: Dave Jenkins Meeting called to order</p> <p>Rick Tinsley made a motion, seconded by Lisa Aguilar, to appoint Edward Matchak as Chair Pro Tem. The motion was unanimously approved.</p> <p>Ed Matchak made a motion, seconded by Rick Tinsley, to approve the February 9, 2011 draft minutes without authentication. The motion was unanimously approved.</p>
Verbal/Written Communications	<p>There was no verbal or written communication and no members of the public were present.</p>
Liaison Reports	<p>There were no reports to be presented and/or discussed.</p>
Other Business	<p>Finance Manager, Jen Callaway introduced herself and provided the Board with a brief midyear budget update.</p> <p>Town Attorney Robert Schultz introduced himself and provided the Board with a brief summary.</p>
Adjournment	<p>Ed Matchak made a motion, seconded by Lisa Aguiar to adjourn the meeting. The meeting officially adjourned at 12:45 p.m. The next meeting will be posted in accordance with public noticing requirements.</p>